



The Licensing Company (Calgary) Inc. 123, 205-5th Ave SW

## **Acceptable Alberta Residency Documents**

### **Documents provided must have all of the following:**

- ✓ Name as shown on all documents for the person applying for a license or ID. *(No initials or assumed names)*
- ✓ Must show clients current address where they are physically living.
  - If you are using a post box you must supply proof of the postal address as well as provide a physical Address. (This is an address where documents can be physically served to you; legal land description or rural/911 address if there is not municipal address)
- ✓ Must be dated within the last 90 days *(see notes below for special exceptions)*
- ✓ Must have a reference number *(ie. Enmax account number)*

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### **Examples of Acceptable Electronic Documents:**

- Utility bill.
- Land line telephone bill *(Not A Cell Phone Bill)*
- Gas bill.
- Cable TV bill.
- Pay stub

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***-These documents must be printed out, mailed, emailed, on your phone or other device-***

### **Examples of Acceptable Mailed Documents:**

- ❖ Bank statement.
- ❖ Credit card statement.
- ❖ Alberta social benefit statements.
- ❖ Other financial type statements.
- ❖ Income tax assessment summary.
- ❖ Cell phone bill.

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***-These documents must be sent through the Post Office to your address-***

### **Examples of Other Acceptable Documents:**

- Residential lease agreement showing residential address. *(Must be current and valid)*
- Written confirmation of Alberta employment including contact name and telephone number *(must be current within the last 15 days, on company letter head and have contact person & information).*
- Written confirmation from an educational institution in Alberta indicating dependents are attending school full time. *(Within the last 90 days)*
- Copy of a Land Title *(does not include rental properties, client must physically reside at the location. Must be within the last 90 Days).*

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***-These documents must be printed out-***